

Polperro Neighbourhood Development Plan

Steering Group Minutes

Meeting 29

9 April 2018 09:30 at Porthallow House

Agenda Item	Detail	Actions
Members Present	Paul Lightfoot (PL); Sally Harmer (SH); Robert Haycocks (RH); Jackie Leftly (JL); Andy French (AF); Andy Godsall (AG)	
Apologies	Mike Jelly (MJ); Mike Rolls (MR);	
Minutes of the Last Meeting	The minutes of the last meeting were approved.	
Matters Arising	There were no matters arising	
Finance	Contingency fund remains at £455.57. An application has been made for a further grant of £1,810.00.	
Points for Discussion	<p>General Data Protection Regulation (GDPR)</p> <p>We need to comply with the new regulations that are due to come into law on 23rd May.</p> <p>The personal data we hold comprises the email list and the questionnaire responses that hold identifiable data.</p> <p>We will email the contacts on the email list prior to the introduction of the new regulation requiring the contact to click on a link to authorise the continued retention of their personal data. The appointment of a DPO will be added to the next meeting's agenda.</p> <p>Polperro Conservation Area</p> <p>Contact has been made with Nick Cahill. A draft version has been produced and 12 reference copies will be available for the public consultation events.</p> <p>Finalise plans for pre-submission consultations:</p> <p>SH presented a detailed list of actions that cover communicating and organising the forthcoming public consultation events, for which various actions and responsibilities were agreed.</p> <p>In addition</p> <p>PCC Meetings</p>	<p>AF / SH</p> <p>PL</p>

	<p>PL/AF will present the draft NDP document at the PCC Meeting on 16th April with a further meeting on 21st May to receive comments and feedback from the Council.</p> <p>Cornwall Council</p> <p>A meeting with Zoe Bernard-John is to be arranged to address her concerns over sections of the draft NDP that she believes will be excluded by the examiner. The meeting to take place towards the end of the 6 week consultation period to enable any changes required from the public consultation.</p> <p>Cornwall CLT</p> <p>A meeting is planned for 18:30 in the Village Hall on 19th April.</p>	
Any Other Business	None was raised.	
Date of Next Meeting	Wednesday 23rd May 2018 at 9:30 am at Headwell House.	