

**Polperro Neighbourhood Development Plan
Steering Group Minutes
Meeting 27**

17 January 2018 09:30 at Porthallow House

Agenda Item	Detail	Actions
Members Present	Paul Lightfoot (PL); Sally Harmer (SH); Robert Haycocks (RH); Mike Rolls (MR); Jackie Leftly (JL); Andy French (AF);	
Apologies	Richard Rowe (RR); Mike Jelly (MJ);	
Minutes of the Last Meeting	The minutes of the last meeting were approved.	
Matters Arising	There were no matters arising	
Finance	Current funds balance has reduced to zero as the balance has been returned to Groundwork. Applications for funding for 2018/19 can be made from 01/02/2018.	AG
Points for Discussion	<p>Polperro Conservation Area re-appraisal</p> <p>MR has contacted Nick Cahill and suggested a meeting w/b 05/02/2018 to progress. MR to arrange.</p> <p>A draft illustrated version of the plan will be put on the website.</p> <p>Status of on-line evidence base</p> <p>The on-line evidence base has been brought up to date.</p> <p>Status of the main NDP documents</p> <p>Awaiting Zoe Bernard John's response. Adjustments will be considered in light of her input.</p> <p>Plans for consultations after SEA Screening</p> <p>There will be a 6 week (minimum) consultation prior to examination by Cornwall Council.</p> <p>The proposed public consultation events are outlined as follows:</p> <p>5 days in the chapel (Tue - Sat 10:00 - 14:00 and two days 18:00 - 20:00)</p> <p>2 weekends in the school (Sat - Sun 10:00 - 14:00)</p>	MR SH

	<p>The content of the events will be as follows:</p> <ul style="list-style-type: none"> • A number of reference copies of the NDP document. • A2 posters with each policy detailed. Display boarding to be investigated following a visit to the Chapel. • Maps. • Executive summary (2 pages max). • Card/paper slip with URL for downloading the NDP document. • Tea/coffee and biscuits. <p>Funding requirements and grant application None planned.</p>	RH
Any Other Business	SH reported that the Homechoice Register has changed its criteria requiring a stronger local connection.	
Date of Next Meeting	Wednesday 21st February 2018 at 9:30 am at Headwell House.	