

Polperro Neighbourhood Development Plan

Steering Group Minutes

Meeting 25

1 November 2017 09:30 at Kit Hill House

Agenda Item	Detail	Actions
Members Present	Paul Lightfoot (PL); Sally Harmer (SH); Robert Haycocks (RH); Mike Rolls (MR); Mike Jelly (MJ); Andy French (AF); Andy Godsall (AG);	
Apologies	Jackie Leftly (JL);	
Minutes of the Last Meeting	The minutes of the last meeting were approved.	
Matters Arising	Ordnance survey maps have been obtained from Cornwall Council. MJ and JL have provided independent verification of the settlement edge cell surveys.	
Finance	Contingency fund stands at £ 430.85. Current funds balance currently stands at £3,978.54. We have an extension for using the currently allocated funds to 16th December.	
Points for Discussion	<p>MJ stated that a Hyperactive event was planned for the 16+ age group on the 14th or 21st November subject to confirmation.</p> <p>Classification of dwellings</p> <p>AF to contact JL to see if she has the information that she requires regarding identification of second homes.</p> <p>Village conservation area re-appraisal</p> <p>Awaiting feedback from Nick Cahill regarding our revised conservation area document. MR to make contact.</p> <p>Status of the On-line evidence base</p> <p>The evidence base is progressing well with some further work in specific areas.</p> <p>Review CRCC meeting of 30th October and plan our next steps</p> <p>James Evans (JE) at CRCC, stated that in his opinion the housing target for the NDP as determined by the Cornwall Local Plan should be zero as the main village is in the AONB. JE will confirm this with ZBJ.</p> <p>It was recommended that the draft development boundary is too wide in scope. He subsequently provided a proposed alternative which was discussed at this meeting and a new draft agreed.</p> <p>Following advice received from JE, the NDP Steering Group agreed to revise the development boundary as follows:</p> <ul style="list-style-type: none"> • Killigarth Manor Holiday Park, Killigarth Holiday Lodges, the National Trust Woods east of Talland Hill (parcel 14) and land north of Greville Walk (parcel 27) to be outside the development boundary 	<p>MJ</p> <p>AF</p> <p>MR</p>

	<ul style="list-style-type: none"> • Trewinny field to be included within the development boundary and the original parcel 6 is therefore deleted • the original parcel 4 is deleted as no longer adjacent to the revised development boundary • two new parcels to be created at the development boundary edge as a result of these changes - parcel 4 (Killigarth Manor Lodges) and parcel 6 (Killigarth Manor Holiday Park) <p>JE raised a number of points relating to the policies within the draft NDP and made recommendations. These were considered and discussed at this meeting. MJ will rewrite the section on the sustainability standards. PL and SH will revise the draft plan in to reflect the agreed changes.</p>	<p>MJ PL/SH</p>
Any Other Business	AG stated that he had checked into procedures for updating the NDP should it become necessary in due course.	
Date of Next Meeting	Wednesday 6 th December 2017 at 9:30 am at Headwell House.	