

# Polperro Neighbourhood Development Plan

## Steering Group Minutes

### Meeting 26

6 December 2017 09:30 at Headwell House

<b>Agenda Item</b>	<b>Detail</b>	<b>Actions</b>
<b>Members Present</b>	Paul Lightfoot (PL); Sally Harmer (SH); Robert Haycocks (RH); Mike Rolls (MR); Jackie Leftly (JL); Andy Godsall (AG) ; Andy French (AF), from Draft NDP Document item onwards	
<b>Apologies</b>	Mike Jelly (MJ)	
<b>Minutes of the Last Meeting</b>	The minutes of the last meeting were approved.	
<b>Matters Arising</b>	There were no matters arising	
<b>Finance</b>	AG has submitted a claim for £630 for the current period to 16/12/17 to the PCC, including James Evans' fee of £550, maps and stamps. AG has just received a copy invoice for £200 + VAT for LLCA in March 2017: he will check this with Cornwall Council and advise. The contingency fund balance is £456.	<b>AG</b>
<b>Points for Discussion</b>	<p>Hyperactive Drama Group: a good session, PL has circulated a summary note.</p> <p>Classification of Dwellings: this exercise has been completed by JL, PL, Lawson Puckey and other local residents – the Steering Group recorded their thanks to those involved. In total 391 properties in Polperro village had been classified, of which 40% are holiday lets or second homes. A summary of the classification results is available on the NDP Evidence Base online. JL passed the handwritten datasheet to SH to be filed in the NDP records.</p> <p>Polperro Conservation Area Appraisal: the revised draft document has been sent to Nick Cahill for his comments and his input is awaited. MR said he would compare the PCAA to the draft NDP to ensure the two were compatible. PL will ensure the PCAA document is watermarked as “Draft” and upload it to the Evidence Base online.</p> <p>Evidence Base: once the PCAA draft document has been uploaded, all links on the Evidence Base will have been completed, albeit some of the linked documents are draft at this stage of the process.</p> <p>Draft NDP Document: Steering Group members commented on the latest draft and PL will amend the document as discussed, then email it to Zoe Bernard-John for SEA Screening, a process which should take about 3 weeks.</p>	<p><b>SH</b></p> <p><b>MR</b></p> <p><b>PL</b></p> <p><b>PL</b></p> <p><b>PL</b></p>

	Illustrations & Design of NDP Documents and Plans for Consultation after SEA Screening: these items were postponed for discussion the next NDP Steering Group meeting.	
<b>Any Other Business</b>	Seaview Holiday Park: it was agreed that the Steering Group would comment on this planning application PA17/09558 to point out that the draft NDP contains a policy that does not support the extension of the areas covered by existing holiday villages and particularly within the AONB. SH will email a link for the planning application details to the NDP contacts list and post a link to the NDP Facebook page. Members of the Steering Group were encouraged to comment as individuals too. The deadline for comments on this planning application is 21 December 2017.	<b>SH</b> <b>All</b>
<b>Date of Next Meeting</b>	Wednesday 17 January 2018 at 9:30 am at Porthallow House.	