

# Polperro Neighbourhood Development Plan

## Steering Group Minutes

### Meeting 17

18<sup>th</sup> January 2017 09:30 at Headwell House

Agenda Item	Detail	Actions
<b>Members Present</b>	Paul Lightfoot (PL); Jackie Leftly (JL); Andy French (AF); Sally Harmer (SH); Andy Godsall (AG); Mike Jelly (MJ); Sharon Kelly (SK); Richard Rowe (RR); Robert Haycocks (RH); Mike Rolls (MR);	
<b>Apologies</b>	Paul Vaughan (PV); Karen Dalby-Aggett (KD)	
<b>Minutes of the Last Meeting</b>	The minutes of the last meeting were approved.	
<b>Matters Arising</b>	Matters arising from the minutes to be addressed in following agenda items.	
<b>Finance</b>	<p>First report sent to Locality for the period claim of £1,800.82. No response received as yet.</p> <p>A new claim will be submitted after 01/02/2017 for the 6 months starting 01/04/2017 which will include the CRCC costs and potentially a fee for the Landscape Character Assessment.</p>	
<b>Review Recent Events</b>	A meeting with CRCC was held on 9 <sup>th</sup> January and a subsequent email from Claire of CRCC gave examples of other NDPs' Summaries of Evidence. It was agreed that we would arrange a workshop with James Evans, CRCC's planning specialist.	
<b>Plan Forthcoming Events</b>	<p><b>Brownies and Hyperactive</b> SH and MJ apologised for the lack of action since the last meeting and hope to complete these actions points before the February meeting.</p> <p><b>Prize Draw</b> Planned for 02/02/2017 at the Mill House starting at 19:30, with the Mayors of Polperro selecting the winners. Steering Group members will attend and the event will be the subject for a Cornish Times article.</p> <p><b>Cornwall Community Land Trust (CCLT) seminar in Truro 27/01/2017.</b> Members wishing to attend will apply individually direct to CCLT.</p> <p><b>CRCC Workshop</b> James Evans is CRCC's planner, members agreed a provisional date of 26/02/2017 at 13:00 in VH to meet with him and outline our vision and discuss our draft objectives.</p> <p><b>Looe NDP Meeting</b> AG will attend the Looe NDP Steering Group meeting on 24 January at 7 pm, and report back any discussion re Polean.</p>	<p><b>MJ/SK</b></p> <p><b>MJ</b></p>

	<p>Net Loft AF to send summary of Net Loft responses from questionnaires to KDA, copy Andy Simmonds.</p> <p>Sclerder Abbey AF to liaise with Sclerder Abbey re possible meeting/discussion.</p>	
<b>Household and Business Questionnaires</b>	<p>A top level summary of the questionnaire results will be sent to the email contacts and published on the website.</p> <p>Members are invited to read the Evidence Base Guides supplied by CRCC.</p>	<b>SH/PL</b>
<b>Our Vision</b>	<p>A draft Vision Statement was circulated for the meeting's consideration: after discussion members agreed</p> <p>“The NDP seeks to create a planning framework that will support and strengthen a welcoming inclusive community and allowing residents to lead secure, sustainable, productive and rewarding lives while resolutely protecting the landscape and heritage of the parish.”</p>	
<b>Any Other Business</b>	There was none.	
<b>Date of Next Meeting</b>	Wednesday 15 <sup>th</sup> February 2017 09:30 – 12:30 at Porthallow House.	