

Polperro Neighbourhood Development Plan

Steering Group Minutes

Meeting 8

2nd March 2016 11:00 at Pleydon Meadow

Agenda Item	Detail	Actions
Members Present	Paul Lightfoot (PL); Jackie Leftly (JL); Andy French (AF); Sharon Kelly (SK); Sally Harmer (SH); Andy Godsall (AG); Robert Haycocks (RH); Mike Rolls (MR); Richard Rowe (RR);	
Apologies	Paul Vaughan (PV); Mike Jelly (MJ);	
Minutes of the Last Meeting	The minutes of the last meeting were approved.	
Matters Arising	There were no matters arising from the minutes.	
Update on Activities Completed and in Progress	<p>Meetings had taken place with:</p> <p>PPG – PL/SH/AF attended the monthly PPG meeting on 16th February meeting. PPG are supportive of the NDP and will act as a communications channels to the business community members.</p> <p>Polperro FC – A useful meeting was held with Mat Pengelly at the Football Club. They are open to wider use of the field and the possible development of a community building with car park. Money and help are required to progress these ideas.</p> <p>Looe Societies Day – Was held in the Mill Pool Centre on 27th February 6 new contacts were made and useful networking with the Looe NDP members.</p>	
Forthcoming Events and Activities	<p>Harbour Trust – A meeting with the Trust is scheduled for 3 March with PL/JL/SK to attend.</p> <p>Polperro School – SH to contact Lucy Fillimore, Karen Bowdler and Louise Gilbert to arrange joint meeting to discuss how best to engage with the children of the parish</p> <p>Lansallos Church – felt they didn't need a meeting due to their small congregation but sent an email with their issues concerning Lansallos village.</p> <p>Polperro Family History Society – there will be a NDP display at their annual meeting on Saturday 23 and Sunday 24 April.</p> <p>Friends of Kilminorth Woods – PL/SH/AG to attend meeting on Friday 18 March.</p> <p>RBL & PDL – AF to progress with Craig Skeldon.</p>	<p>SH</p> <p>AF</p>

	<p>Arts Foundation – no response to chasers, SH will suggest members attend one of the NDP drop in sessions.</p> <p>National Trust – SH to contact and suggest a meeting at the Net Loft.</p> <p>Nursery – No reply to date.</p> <p>Polperro Festival – Kelly Gilbert and Becca Richards to be contacted via Facebook.</p> <p>Talland Church – No reply to date. MR to speak with Jenny Hall regarding a possible visit at the service on the 3rd Sunday of the month. MR to put a poster for the NDP drop in sessions in the church.</p> <p>Rowett Institute – a response from Colin Wakeham is awaited.</p> <p>Fisherman's Choir – to be discussed at their meeting of 8 March, response awaited.</p> <p>Shooting Club, Rowing Club and Sclerder Abbey – Invite to the Drop In sessions.</p> <p>Museum – Already presented to the Chairman at the Village Hall Committee meeting.</p> <p>Drop In Sessions will be held each Thursday starting 3rd March.</p> <p>An email was received with a link to a public consultation on the Cornwall AONB Management Plan – SH will forward to Mike Jelly for PEG members.</p> <p>Following AF/AG's attendance at the Looe NDP Steering Group Meeting, there was discussed on how best to co-work. It was agreed that a relevant joint interest item was on the agenda then an invite would be made to the Looe NDP for a representative to attend our meeting. AF to copy Anne Frith of LTC with approved minutes from our meetings.</p> <p>Cornwall Council Land Trust have contacted us regarding working with the NDP to develop affordable housing. It was agreed that contact would be made when we are further into the planning process. It was felt that working with such an organisation would be beneficial to the process.</p> <p>Developing a Land Ownership Map is required for when potential development sites are sought.</p> <p>The Polperro Conservation Area document requires updating. A copy of the current documents should be put on the website. We should request that PCC delegate the updating of this document to the NDP Steering Group.</p>	<p>SH</p> <p>SH</p> <p>MR</p> <p>SH</p> <p>AF</p>
Finance	AG presented the details of the first application for grant funding from Locality. The application totalled £2,678.	

Household Survey	<p>The form and types of surveys were discussed at length and it was agreed that two forms of survey would be drawn up:</p> <ul style="list-style-type: none"> • Household • Business <p>It was also agreed that it would be more productive and successful if the first drafts of each of the surveys were produced in sub-groups.</p> <p>The groups are:</p> <ul style="list-style-type: none"> • Household (AG/JL/MR) • Business (SK/AF) <p>The groups are to report back to the next meeting.</p>	
Any Other Business	<p>None was discussed.</p>	
Date of Next Meeting	<p>13th April 2016 09:30 – 11:30 at Pleydon Meadow.</p>	