

Polperro Neighbourhood Development Plan

Steering Group Minutes

Meeting 10

18th May 2016 09:30 at Pleydon Meadow

Agenda Item	Detail	Actions
Members Present	Paul Lightfoot (PL); Jackie Leftly (JL); Andy French (AF); Sally Harmer (SH); Andy Godsall (AG); Mike Rolls (MR); Robert Haycocks (RH);	
Apologies	Paul Vaughan (PV); Mike Jelly (MJ); Richard Rowe (RR); Sharon Kelly (SK);	
Minutes of the Last Meeting	The minutes of the last meeting were approved.	
Matters Arising	There were no matters arising from the minutes.	
Finance	Nothing new to report. Coastal Communities – A webinar is planned – AG to send out details.	
Review Recent Events	Meetings have taken place with: Drop-in Sessions – These are continuing. No new contacts. Brownies & Guides – SH & AG met with Karen Bowdler at 14:00 in the Village Hall. National Trust – PL & MJ met with Andy Simmons from the NT. Andy commented that Polperro is very easy to deal with, a reflection on the good working relationship with PEG over the last few years. Polperro Family History Society – SH & AG attended with an NDP display at the annual meeting. PL also attended as a member of the society. The event was well attended. Cornwall Council Workshop – PL & JL attended the “Housing” and “Writing Policies” workshops. Members are encouraged to attend future repeats of these and the “Gathering Evidence” workshops. It is considered that we are past the need for the “Getting Started” workshop.	
Plan Forthcoming Events	Drop In Sessions – Events planned and resourced through June. Cornwall Council Workshop – A list of bookings already approved by CC will be circulated. SK and MR asked to be added to workshops on 18th May and 16th May respectively, PL will ask CC for additional places. Legion – AF to speak with Nicola Toms to request we present at a monthly meeting.	

	<p>Hyper Active – Plan to meet with them on a Tuesday evening.</p> <p>Museum – Already presented to the Chairman at the Village Hall Committee meeting. SH has emailed asking if they would like us to meet with them.</p> <p>Polperro Festival – The Festival Committee have offered space for us to display/present at the Festival on Big Green other than at the busy weekend slots. It was agreed that we should have a static display that does not require attendance of a steering group member at all times. Pull up display and banner to be developed which can be used at other events.</p>	
Household and Business Questionnaires	<p>Household – The draft questionnaire was discussed in detail and at length. The process has moved forward but is not complete.</p> <p>Business - No discussion was held on the Business Questionnaire.</p>	
Any Other Business	None was discussed.	
Date of Next Meeting	1 st June 2016 09:30 – 11:30 at Porthallow House.	